

TO: WIB Chairs
WIB Directors
Single Points of Contact

FROM: Jeffrey L. Golc
Deputy Commissioner
Field Operations/Program Development

DATE: March 29, 2001

SUBJ: DWD Communication # 2000-25
Decentralization of Case Management and Participant Management
Information System

RE: WIA, WtW

Purpose:

The purpose of this communication is to inform the system about the future direction for case management and the Participant Management Information System (PMIS) used to maintain information about Workforce Investment Act (WIA) and Welfare to Work (WtW) clients.

Rescissions:

None

Content:

A number of Workforce Investment Boards have asked that the Department of Workforce Development (DWD) clarify its plans for operation of the PMIS system. DWD continues the decentralized approach begun several years ago when local areas were given the option of using the local system deemed most appropriate to meet the needs of the local program and their customers. A system validation process was established. This process was designed to verify the local system would deliver accurate data to the state in a timely manner.

DWD has supported a system (AMIS) that local areas could choose to use, or that was required if a local system did not meet validation requirements. DWD intends to continue to support the AMIS system until the current support contract expires on December 31, 2001. At this point all support of local PMIS systems will be devolved to local WIBs.

Local WIBs will be responsible for selecting, operating, and maintaining case management and data systems for WIA and WtW programs that are capable of accurately reporting required data to DWD. It is expected that WIBs with common needs will band together for the efficient development and/or support of systems that meet these local needs. WIBs will be encouraged to consider the addition of case management and PMIS functionality to the CS3 system. Information will be provided by DWD about this option and estimated development and maintenance expenses. If enough WIBs support this option, DWD will coordinate the implementation.

Effective Date:

Immediately

Ending Date:

June 30, 2005

Action:

WIBs should review local needs for case management and participant data systems for the WIA and WtW programs and choose the system(s) that best meets programmatic and customer needs in a cost effective manner. WIBs choosing to continue to use the AMIS system after December 31, 2001 are encouraged to work jointly to maintain support of that system.

Questions can be directed to Rick Lindsey 317-232-8486 (rlindsey@dwd.state.in.us).